

Carr Mill Student Living

PLEASE COMPLETE THE FOLLOWING IN BLOCK CAPITALS

1. Family Name/Surname

2. First Name/Given Name

3. Title Mr Ms Mrs Miss

4. Sex Male Female

5. Date of Birth DAY MONTH YEAR

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6. Nationality

7. Home/Permanent Address

Postcode Country

Telephone Number

Mobile

Email

8. Current Postal Address (if different from above)

Postcode Country

Telephone Number

Mobile

Email

Would you like your contract sent by: Post / Email

9. Guarantor Contact Details
(Must be Parent/Guardian/Partner, if you are under 18)

Name

What is your relationship?

Address (if different from home address)

Postcode Country

Telephone Number

Mobile

Email

Application Form 2016/2017

House/Room Number

10. Dates accommodation required from
3rd September 2016 (50weeks)
17th September 2016 (42 weeks)

Your first rent payment is due one week prior to your contract start date and must be paid in full by cleared funds or your room will be cancelled.

11. Which University/College will you be attending?

12. What type of student are you? (Please tick)

12b. International Foundation Program
 Undergraduate Postgraduate

12c. Full time student Part time student

12d. Please tick which year applies.
 1 2 3 4 pg

You will need to provide the Letting Officer with a council tax exemption form confirming your student status within one week of taking up residence.

13. How did you hear about Carr Mills?

Word of Mouth UCAS Lettings Agent

Unipol Your University/College

Our Website/Leaflet

Other (Please specify)

14. Where did you live last year? (Please tick)

Home Private landlord in Leeds

University Hall of Residence (Please specify)

Private Halls of Residence in Leeds (Please specify)

Other (Please specify)

15. Special Requirements

Do you have any physical or other special needs requiring specific facilities? Yes No

If you answered Yes above please give details

15b. Are you registered disabled? Yes No

15c. Are you taking any medication or have an existing medical condition we should be aware of?

Are you asthmatic? Yes No

16. Preferences. Please choose your preferred room type.

£87.00 50 week contract

£95.00 42 week contract

Please note all double bedrooms are for SINGLE OCUPANCY ONLY. Please see our website www.mcrstudents.com for full room and house specifications.

I confirm I am a returning student and qualify for £200 Christmas Cash Back

17. Special Requirements (Please specify)

Smoking is not permitted in the houses.

17b. Do you wish to share with other

1st years 2nd years 3rd years / pg

17c. Do you have any friends you wish to share with? (Please give their names)

Groups of up to five residents are welcome. Each resident needs to complete a separate form and all applications should be stapled and submitted together to avoid disappointment.

PLEASE NOTE WE CANNOT GUARANTEE TO MEET ALL YOUR PREFERENCES.

17d. Any changes to your preferences from 10 - 17c may result in an administration charge and in certain cases may not be possible.

18. To Apply

A room reservation payment of £95.00 is payable to reserve a room. This payment is NON-REFUNDABLE. This payment ensures there are no additional utility charges at the end of the contract, minimal damages will not be invoiced and will cover the costs of finding a replacement if you cancel your application prior to signing a contract or taking up occupation.

The £95.00 can be paid by:

- Cash (only for applications in person)
- Cheque made payable to Juniperloch Ltd
- Bankers Draft

Credit or debit card - please complete the details opposite.

There is a 3% charge for all credit card payments

Card Details											
Name on card											
Card Type <input type="checkbox"/> Credit Card <input type="checkbox"/> Debit Card											
Card Number											
Start Date						Expiry Date					
Issue Number											
Security Code (last 3 digits on the back of card)											
House Number (where the card is registered)											
Postcode (where the card is registered)											
I agree for £95.00 to be taken from my card <input type="checkbox"/>											
I am a re-booker and therefore exempt <input type="checkbox"/>											

Signature

Please return this form to:

Danhamz Ltd branch address: 13 The Crescent, Hyde Park, Leeds. :LS6 2NW

Tel : 0113 204 2900

email : lettings@danhamzLtd.co.uk

Cancellation Policy (Please read carefully)

- Applicants who cancel their application will forfeit their room reservation fee of £95.00.
- If you have signed and returned your contract you will be liable for the full year's rent unless you find a replacement to take over your contract.
- If you are a first year applicant and do not achieve the required exam results to attend a course in Leeds you will be released from your contract if you provide copies of your offer letter and proof of grades within 48 hours of receiving your exams results. You will forfeit £95.00.
- All successful applicants will receive a contract. If a signed copy is not received within 6 weeks from the date it was posted, along with proof of home address, two passport sized photographs and guarantor form, your room will be withdrawn and you will forfeit the £95.00.
- If somebody else is paying your room reservation fee please ensure they are aware of this cancellation policy. Cancellations must be received in writing and addressed to the accommodation manager.

Failure to sign and date this form will delay the processing of your application.

Signature

Date